

Statement of Organization – Independent Expenditure Political Committee [CRO-2100G]

Form Description

An Independent Expenditure Political Committee must register with the appropriate Board of Elections within 10 days of organizing the committee.

All committees must complete a **Certification of Financial Account Number Information** (CRO-3500) form along with the *Statement of Organization*.

Additional assistant treasurers and bank accounts may be listed on the **Statement of Organization Addendum** (CRO-2110) form and the **Additional Committee Funds** (CRO-2120) form.

The *Statement of Organization* is used to show any changes in committee information. The entire form must be completed and resubmitted with the new information in order for an amendment to be correctly documented. Check the “Yes” box at the top of the page if this report is an amendment.

Line-by-Line Instructions

LINE 1. **Committee Information**

- a. Provide the full name of the committee.
- b. Provide the committee’s complete mailing address (including the city, state and zip code).
- c. Provide the ID number of the committee. The appropriate board of elections assigns this ID number. If this is a new committee, this field may be blank.
- d. Provide the date that the committee was organized.
- e. Provide the telephone number (including area code) of the committee.

LINE 2. **Treasurer Information**

- a. Provide the complete name of the treasurer.
- b. Provide the treasurer’s complete mailing address (including city, state and zip code).
- c. Provide the telephone number (including area code) of the treasurer.
- d. Provide the email address of the treasurer.

LINE 3. **Custodian of Books Information –**

- a. Provide the first and last name of the custodian of books for the committee.
- b. Provide the custodian of books’ complete mailing address (including city, state and zip code).
- c. Provide the telephone number (including area code) of the custodian of books.
- d. Provide the email address of the custodian of books.

LINE 4. **Assistant Treasurer Information**– The two check boxes (‘Add’ and ‘Remove’) are only used in amendments when a new assistant treasurer must be added or an old assistant treasurer removed for this committee.

- a. Provide the first and last name of the custodian of books of the committee.
- b. Provide the custodian of books’ complete mailing address (including city, state and zip code).
- c. Provide the telephone number (including area code) of the custodian of books.
- d. Provide the email address of the custodian of books.

LINE 5. **Account Information** – The two checkboxes (‘Add’ and ‘Remove’) are only used in amendments when a new account must be added or an old account removed for this committee.

- a. Provide the complete name of the financial institution providing this account.
- b. Provide the purpose for which this account is used.
- c. List the code that corresponds to the account for the committee. Remember to leave all account numbers off of the statements in order to preserve confidentiality. Use the code(s) provided on the **Certification of Financial Account Information** (CRO 3500) form. The committee must assign each bank account a different code.
- d. Provide the type of account (such as checking, savings, CD, money market, etc). If a credit card is specified, please list the type of card.

CERTIFICATION– The treasurer must certify by signing and dating this form. If the treasurer is outside of NC, both the treasurer and assistant treasurer must sign certification.