

Certification to Close Committee [CRO-3400]

Form Description

This certification is used to express the intent to close the committee after all funds have been properly disbursed.

Committees that are under the threshold (county and municipal candidates and party committees that indicated by filing the Certification of Threshold (CRO-3600) at the beginning of their election cycle that they did not plan to raise or spend in excess of \$1,000) will only file the Certification to Close Committee (CRO-3400) in order to close.

All other committees that are not under the threshold are required to file a 'Final Report' showing proper disbursement of all remaining funds, no outstanding debts or obligations and no outstanding loans.

This certification is filed at the Board of Elections office where the committee's campaign reports are filed.

Line-by-Line Instructions

Committee Name. Provide the full name of the committee.

Treasurer Name. Provide the full name of the treasurer.

Treasurer Address. Provide the address (including city, state and zip code) for the treasurer of the committee.

Treasurer Phone. Provide the phone number (including area code) for the treasurer of the committee.

CERTIFICATION– The treasurer must certify the Certification to Close Committee (CRO-3400) by signing and dating this form.