

# Federal Political Committee NC Disclosure Report Cover Sheet [CRO-4100]

## Form Description

Federal Political Committees wishing to make contributions to North Carolina political committees must register with the North Carolina State Board of Elections. All reports made by Federal Political Committees must contain this form as the cover sheet.

When a disclosure report is amended only include changed information and check "Yes" at the top of the page.

## Line-by-Line Instructions

LINE 1. Provide the committee information for the Federal Political Committee.

- a. Provide the complete name of the committee.
- b. Provide the complete mailing address.
- c. Provide the NC ID number of the committee.
- d. Provide the date the report is being filed.
- e. Provide the telephone number, including area code.

LINE 2. Provide the report year.

LINE 3. Provide the starting date for the report.

LINE 4. Provide the ending date for the report.

LINE 5. Provide the total amount given to NC committees on this report. If no contributions were made during the reporting period, indicate this with a "0".

LINE 6. Provide the total value of all Independent Expenditures affecting NC committees during this reporting period. If no IEs were made during this reporting period, indicate this with a "0".

LINE 7. Check the appropriate box for the type of report being filed.

LINE 8. If applicable provide the special report name.

LINE 9. Provide the complete name of the Treasurer as listed on the Statement of Organization (CRO-4000).

LINE 10. Provide the complete name of the Assistant Treasurer as listed on the Statement of Organization (CRO-4000).

LINE 11. Provide the account information for the committee.

- a. Provide the complete name of the financial institution.
- b. Provide the purpose of the account.
- c. List the code that corresponds to the account from which the contribution was made. Remember to leave all account numbers off of the report in order to preserve confidentiality. Use the codes provided on the **Certification of Financial Account Information** (CRO-3500).
- d. Provide the account balance at the beginning of the reporting period.
- e. Provide the account balance at the end of the reporting period.

**CERTIFICATION** – The treasurer of the committee must certify the report by signing and dating this form.